



BAR/BAT MITZVAH PARTY DETAILS

Bar/Bat Mitzvah Name: _____

Date of Affair: _____ Place: _____

Cocktail Hour Time: _____ Room: _____

Reception Time: _____ Room: _____

Number of Adults: _____ Number of Children: _____

FILL IN THE FOLLOWING NAMES FOR:

Introduction Into Room _____

Person to Perform Blessing of Bread _____

Person to Perform Toast _____

Names of Persons For First Dance

Mother/Father With Bar/Bat Mitzvah _____

Mother/Father With Other Children _____

Special Requests: _____

Candle Lighting Ceremony:

If poems or text will be used, please email, Fax, or mail the completed script along with this form. We will be happy to send you a suggested list of songs to select for each candle. Brothers and sisters should precede parents which should be No.13. In addition, we would like to have a list of song requests from your son/daughter to include them in the planning process.

THIS DETAIL SHEET ALONG WITH A COMPLETED CANDLE LIGHTING SCRIPT AND CHILD'S REQUEST LIST MUST BE RECEIVED BY OUR OFFICE AT LEAST THREE (3) WEEKS PRIOR TO YOUR AFFAIR DATE.

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